

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
NOVEMBER 24, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, November 24, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on November 10, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

QUICK DRAW AND PLEIN-AIR PAINTING

Visual Arts Coordinator Emily Colucci said the arts department wants to use the Schaeffer Barn and shelter house #4 at the river walk plaza on Friday, May 13, 2016 and Saturday, May 14, 2016 for the quick draw and plein-air painting events. They want to use the facilities from 6:00 a.m. to 9:00 p.m. They held this same event in July 2015.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the arts department to hold these events. Motion carried 3-0.

JINGLE BELL JOG

Kevin Manley, representing DC Multisport, asked permission to use the Dave Buehler Plaza, the river walk, and certain City streets for the fourth annual Jingle Bell Jog on Saturday, December 5, 2015, starting at 9:00 a.m. The route begins at the Dave Buehler Plaza, then north on the river walk to 15th Street, west on 15th Street to Main Street, south on Main Street to 4th Street, then east on 4th Street and end at Adventures Recreation and Gear.

A motion was made by David Prechtel and seconded by Timothy Bell to approve the Jingle Bell Jog for December 5, 2015. Motion carried 3-0.

CLOSE ALLEY

At the April 14, 2015 meeting, the Board permitted Memorial Hospital to close the north-south alley between 9th and 13th Streets that is west of MacArthur Street during the entire construction project from mid-May to the end of the year.

Ed Roelle, Director of Facilities for Memorial Hospital, asked permission to extend the closure of this alley indefinitely because a lot of work still needs to be done. Roelle said they will open the alley as soon as possible which could be April or May.

Mayor Seitz said it is better to have a target date for opening the alley instead of saying indefinitely. Roelle then said to use June 1, 2016 for the target date.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the request of Memorial Hospital to close the north-south alley between 9th and 13th Streets that is west of MacArthur Street until June 1, 2016. Motion carried 3-0.

PROHIBIT PARKING

City Engineer Chad Hurm said he has been working with Dan Buck with Masterbrand concerning a request to eliminate parking on the south side of 14th Street east of Masterbrand Drive. Masterbrand has some safety concerns because there is a line of sight issue if vehicles are parked on the south side of 14th Street when employees exit the parking lot onto 14th Street. Parking on the street in that area is used by Masterbrand employees.

A motion was made by Mayor Seitz and seconded by David Prechtel to permit Masterbrand to institute their parking plan for the front of Masterbrand Headquarters. Motion carried 3-0.

Hurm said the matter is a recommendation to the council and before parking can be eliminated, the area will need to be designated in an ordinance.

SEWER CLEANER TRUCK BID

At the November 10, 2015 meeting, the bid for a 2016 combination sewer cleaner truck less the trade in of a 2005 Vactor 2110 Sewer Jet Truck was

awarded to Jack Doheny Companies Inc for a net amount of \$305,815.00 pending review of the bid.

Street Commissioner Raymond Eckerle said they reviewed the bid from Jack Doheny Companies Inc and it met the specifications.

TREE/RUBBISH GRINDING QUOTES

Street Commissioner Raymond Eckerle said he sought quotes for the grinding of 5,188 cubic yards of tree limbs and light yard waste at the Resource Recovery site. He also said the businesses were asked to provide a cost per cubic yard to grind any additional piles that may have been collected since the original piles were surveyed. Eckerle said he sought sealed quotes from Kramer's Land Clearing, Forest Commodities, Brewer Farms, and Koetter-Smith Inc.

City Attorney Renee Kabrick then opened the following quote:

Brewer Farms Inc	\$15,550.00
	\$ 1.52 per cubic yard

Eckerle recommended accepting the quote. He said the quote is similar to last year's quote from Brewer Farms and it was a lot less than the quotes submitted by other businesses.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the quote from Brewer Farms for \$15,550 and a unit price of \$1.52 per cubic yard. Motion carried 3-0.

LOOSE LEAF PICK UP

Street Commissioner Raymond Eckerle reported that the week of November 30 through December 5 is the last week for loose leaf curbside pick up. If anyone has leaves after that time that they want the street department to pick up, one will have to put the leaves in a bag.

VOLUNTEER FIREFIGHTER RETIRES

Fire Chief Kenneth Hochgesang said he received a letter from Volunteer Firefighter Maurice Merkel stating he will retire from the fire department effective December 31, 2015. Merkel served on the department for sixteen years.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the resignation of Maurice Merkel effective December 31, 2015. Motion carried 3-0.

HIGH WEED COMPLAINT

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner:	Thomas Dahlen
Location:	1340 Dewey Street

PARKING VIOLATION CHANGES

Police Chief J. Michael Bennett said the police department wants to make changes to when parking violations are due. Currently there is a \$10.00 fine at the time of first notice and a \$30.00 fine at the time of a second notice which is in the form of an invoice mailed, within 2-6 weeks after violation occurred.

Bennett said they want to eliminate having to send invoices therefore they want to change the envelope to the following:

Ten Dollars (\$10.00) if payment is received within Twenty-One (21) days from the date and time of the violation

Thirty Dollars (\$30.00) if payment is received more than Twenty-One (21) days from the date and time of the violation and BEFORE the Parking Violation is filed in court

Bennett said the amounts of the violation are not changing. They are only changing when the violations are due. The council has already adopted the changes by amending the ordinance but this Board also needs to approve the changes.

A motion was made by Timothy Bell and seconded by David Prechtel to change the parking ticket envelope to reflect 21 days. Motion carried 3-0.

IACP CONFERENCE

Police Chief J. Michael Bennett asked if he and the assistant police chief could attend the Indiana Association of Chiefs of Police mid winter conference in Indianapolis on January 27, 28, and 29, 2016.

A motion was made by David Prechtel and seconded by Timothy Bell to allow the chief and assistant chief to attend the conference at Indianapolis from January 27-29. Motion carried 3-0.

CANINE

Mayor Seitz asked the police chief if he wanted to report on yesterday's use of the canine.

Police Chief J. Michael Bennett reported that yesterday after the driver of a vehicle was pulled over for a traffic stop the canine Aries located marijuana in the car.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Mayor Seitz and seconded by David Prechtel to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:30 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 8th day of December, 2015.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer